

**Joint Meeting of
City of Reno Recreation and Parks
Commission (Reno RPC)
City of Sparks Parks and Recreation
Commission (Sparks PRC)
Washoe County Open Space and Regional
Parks Commission (OSRPC)**

**Reno City Council Chambers
1 East First Street, Reno, NV 89501
Thursday June 26, 2025
5:00 P.M.**

Washoe County Commissioners

Neal Jones – Chair	Tim Dake – Vice-Chair
Chris Baker	Miles Gurtler
Sean Hill	Kevin Joell
Tracy Kuczenski	Lisa Rode
Council Liaison:	Mariluz Garcia
Staff Liaison:	Stephanie D’Arcy

Hybrid Meeting

Public Meeting Notice — Meetings are open to the public and notice is given in accordance with [NRS 241.020](#). This meeting will be held at 1 East First Street, Reno, Nevada, via the Zoom video conference platform.

Members of the public wishing to attend the meeting may do so at the designated physical location or may hear, observe, and provide public comment virtually by pre-registering using the following link which will provide the Webinar ID and call-in phone number:

The Bitly link is: <https://links.reno.gov/ParksJointCommission-06-26-25>

You can also join the meeting by typing <https://zoom.us/join> into your computer browser and entering the Webinar ID: 897 4172 6780. NOTE: This option will require a computer with audio and video capabilities. Alternatively, you can join the meeting by telephone only by dialing +1 (719) 359-4580, entering the Webinar ID: 843 0292 8506, and pressing #.

Posting — This agenda has been distributed for posting at the following locations three (3) working days before the meeting:

Sparks City Hall, 431 Prater Way www.cityofsparks.us ; <https://notice.nv.gov/> Parks Administrative Office, 98 Richards Way Alf Sorenson Center, 1400 Baring Blvd

Supporting Documentation — Supporting documents for this agenda are available on the city's website at www.cityofsparks.us and will be available for review at the meeting. For further information you may contact the Board Clerk at 775-353-7817.

Order of Agenda — Items on the agenda may be taken out of order; the Commission may combine two or more agenda items for consideration; may remove an item from the agenda or may delay discussion relating to an item on the agenda at any time per [NRS 241.020 \(3\)\(d\)\(6\) and \(7\)](#).

Public Comment — Persons desiring to address the Commission shall first provide the Board Clerk with a written request to speak so they may be recognized by the presiding officer. Each person addressing the Commission shall approach the podium when called, give his/her name, and shall limit the time of their presentation to **three (3) minutes** per [NRS 241.020\(3\)\(d\)\(3\)](#). Public comment may address any agenda item or other public issue that the Commission has the authority to effectuate or exercise control over. Public comment on matters beyond the Commission's scope of authority, not relevant to Commission business, and that does not serve a governmental purpose, is not permitted. You may also submit Public Comment by sending an email to epate@cityofsparks.us no later than 12:00 pm the business day before the scheduled meeting. Please type "Public Comment" in the subject line and the item number you wish to comment on. The email will not be read aloud at the meeting but will be admitted into record.

Restrictions on Public Comments — All public comment remarks shall be addressed to the Commission as a whole and not to any member thereof. No person, other than members of the Commission and the person having the floor shall be permitted to enter into any discussion. No questions shall be asked of the Commission except through the presiding officer.

Disruptive Conduct — Any person who disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the presiding officer.

Accommodations — The meeting site is accessible to individuals with disabilities. Reasonable efforts to assist and accommodate persons with physical disabilities desiring to attend shall be made per [NRS 241.020\(1\)](#). Please call the Board Clerk's office at (775) 353-7817 at least three (3) business days before the meeting to make arrangements.

If you have questions, you may find additional information at www.cityofsparks.us or call the Board Clerk at (775) 353- 7817.

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**Sparks Parks and Recreation Commission Meeting
Thursday, June 26, 2025 5:00 PM**

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
 - 3.1. This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.
4. **Approval of the Agenda (For Possible Action)**
 - 4.1. Approval of the Agenda. (For Possible Action)
5. **Approval of the Minutes (For Possible Action)**
 - 5.1. Consideration and possible approval of the minutes for the May 16, 2024, joint meeting with the City of Reno Recreation and Parks Commission, Sparks Parks and Recreation Commission, and Washoe County Open Space and Regional Parks Commission. (For Possible Action)
6. **Announcements, Presentations, Recognition and Items of Special Interest. (No Action will be taken)**
 - 6.1. Presentation, update, and discussion on Park District Service Plan

- 6.2. Presentation and discussion on Stakeholder List for the Service Plan
- 6.3. Presentation, update, and discussion on the Nevada Legislature pertaining to Parks and Recreation.
- 6.4. Presentation, update, and discussion on Rails to Trails update
- 6.5. Presentation and discussion on Parks Foundation Funding Partnerships

7. **General Business Items (For Possible Action)**

8. **Comments**

8.1. Comments from the Public

8.1 This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

8.2. Comments from the Commission

9. **Adjournment**

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

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Item Title: This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

4.1. Approval of the Agenda. (For Possible Action)

Item Title: Approval of the Agenda. (For Possible Action)
Petitioner/Presenter: Nancy O'Connor, Parks and Recreation Director/Nancy O'Connor, Parks and Recreation Director
Recommendation: Staff recommends approval of the agenda.
Financial Impact: \$ Financial Explanation:
Business Impact: A Business Impact Statement is not required because this is not a rule.
Agenda Item Brief: Agendas are approved at each Joint Commission meeting.

Background:

Analysis:

Alternatives:

Recommended Motion:

I move to approve the agenda.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

- 5.1. Consideration and possible approval of the minutes for the May 16, 2024, joint meeting with the City of Reno Recreation and Parks Commission, Sparks Parks and Recreation Commission, and Washoe County Open Space and Regional Parks Commission. (For Possible Action)

Item Title: Consideration and possible approval of the minutes for the May 16, 2024, joint meeting with the City of Reno Recreation and Parks Commission, Sparks Parks and Recreation Commission, and Washoe County Open Space and Regional Parks Commission. (For Possible Action)
Petitioner/Presenter: Nancy O'Connor, Parks and Recreation Director/Nancy O'Connor, Parks and Recreation Director
Recommendation: Staff recommends approval of the minutes for the meeting held on May 16, 2024.
Financial Impact: \$ Financial Explanation:
Business Impact: A Business Impact Statement is not required because this is not a rule.
Agenda Item Brief: This item provides the opportunity to approve the draft minutes from the meeting held on May 16, 2024.

Background:

This is standard procedure.

Analysis:

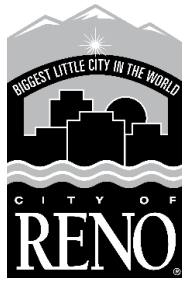
Pursuant to NRS 241.035, a public body shall approve the minutes of a meeting within 45 days after the meeting or at the next meeting of the public body, whichever occurs later.

Alternatives:

1. The Commission may approve the minutes as presented.
2. The Commission may direct the Board Clerk to revise, correct, or otherwise alter the minutes and submit revised minutes for approval at a future meeting.

Recommended Motion:

I move to approve the minutes from the meeting held on May 16, 2024, as presented.



DRAFT MINUTES

Joint/Concurrent Meeting of City of Reno Recreation and Parks Commission (Reno RPC) City of Sparks Parks and Recreation Commission (Sparks PRC) Washoe County Open Space and Regional Parks Commission (Washoe County OSRPC)

Reno City Council Chamber
1 East First Street, Reno NV 89501
Thursday, May 16, 2024 - 6:00 pm

Public Meeting Notice – Meetings are open to the public and notice is given in accordance with NRS 241.020.

A. Introductory Items

A.1 Call To Order/Roll Call

The meeting was called to order at 6:01 p.m. by Reno RPC Chair Mike Ginsburg.

City of Reno Recreation and Parks Commission (Reno RPC):

Present In-Person: Ian Anderson, Craig Bronzan, Mike Ginsburg, Marie Krueger, Emily Lande, Mac Rossi, Jerry Wager, Tara Webster. **Via Zoom:** Karla Werninghaus.

Washoe County Open Space and Regional Parks Commission (Washoe County OSRP):

Present In-Person: Kevin Joell, Timothy Dake, Mark Neumann, Miles Gurtler, Neal Jones. **Via Zoom:** Sean Hill, Nicholas-Martine Kearney, Lisa Rhode, Michaelangelo Aranda. Mariluz Garcia, Liaison to the Board of County Commissioners.

City of Sparks Parks and Recreation (Sparks PRC): (No Quorum Present)

Present In-Person: Sheena Harvey, Matthew Robinson, Melanie “Jill” Short.
Absent: Lisa Bonie, Terry Frugoli, Megan Mentzer

A.2 Public Comment – This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

- Jay Howard – Update on Truckee Meadows Regional Trails Plan.
- Darla Salling
- Ann Silver

A.3 Approval of the Agenda (For Possible Action) – May 16, 2024
Motion made to approve the Agenda of May 16, 2024, as submitted:

-Reno RPC:

Moved by: Commissioner Jerry Wager
Seconded by: Commissioner Craig Bronzan
Motion carried unanimously.

-Washoe County OSRPC:

Moved by: Commissioner Kevin Joell
Seconded by: Commissioner Mark Neumann
Motion carried unanimously.

-Sparks PRC: *No Quorum Present.*

A.4 Approval of the Joint Meeting Minutes (For Possible Action) – April 25, 2023

Motion made to approve the Minutes of April 25, 2023, as submitted:

-Reno RPC:

Moved by: Commissioner Marie Krueger
Seconded by: Commissioner Mac Rossi
Motion carried unanimously.

-Washoe County OSRPC:

Moved by: Commissioner Mark Neumann
Seconded by: Commissioner Kevin Joell
Motion carried unanimously.

-Sparks PRC: *No Quorum Present.*

B. Business Items (Announcements, Presentations, Recognition and Items of Special Interest.

B.1 Presentation and discussion on Park District update (service plan funding) (For Information Only)

Colleen Wallace Barnum, Washoe County Park Operations Superintendent, presented information regarding the creation of Park Districts in Nevada, including NRS Chapter 318A (Parks, Trails, and Open Space District Act) as it relates to the creation of one or more districts within a city or county. Discussion and exchange of ideas took place regarding the development, funding allocations, and costs of the service plan process.

B.2 Presentation and discussion on Residential Construction Tax (For Information Only)

Nathan Ulliyot, Director of Reno Parks and Recreation Department, gave a presentation on the background and history of the Residential Construction Tax. This information included the number of parks, miles of trails, park expansions, and recreation centers existing since 1990. The median price per acre of parkland increased by approximately 529% from 1990 to 2023, and the median home price increased by approximately 970% during the same period. The Residential Construction Tax remained unchanged.

B.3 Presentation and discussion on standard trail construction guidelines (For Information Only)

A proposal for the guidelines on the standard recreational trail construction was discussed. It included the benefits of adopting regional trail standards to help improve poorly designed existing trails, water management as it affects trails, and narrow easements for future maintenance and improvement of trails. Sustainable trail guidelines have been around since the 1990's. With standards and guidelines, this will help to assist agencies when reviewing and updating trail plans and to encourage developers to build sustainable trails.

C. Public Comment - This item is for either public comment on any action item or for any general public comment and is limited to no more than three (3) minutes for each commentator.

Commissioner Mac Rossi – Teglia's Paradise Park Activity Center
Heidi Anderson – Truckee Meadows Parks Foundation
Nathan Ulliyot – Adopt-A-Park

D. Comments from the Commissions (For Information Only)

Commissioner Craig Bronzan – Finds it beneficial to have all three jurisdictions meet annually.

E. Adjournment (For Possible Action)

Motion to adjourn the meeting at 7:53 p.m. made by Commissioner Mac Rossi, seconded by Commissioner Bronzan. Motion approved.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

6.1. Presentation, update, and discussion on Park District Service Plan

Item Title: Presentation, update, and discussion on Park District Service Plan
Petitioner/Presenter: Nathan Ullyot, Parks and Recreation Director
Agenda Item Brief: Reno Parks and Recreation Director Nathan Ullyot will provide the Commissions an update on the park district service plan.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

6.2. Presentation and discussion on Stakeholder List for the Service Plan

Item Title: Presentation and discussion on Stakeholder List for the Service Plan
Petitioner/Presenter: Nathan Ullyot, Parks and Recreation Director
Agenda Item Brief: Reno Parks and Recreation Director Nathan Ullyot will present the Stakeholder List pertaining to the Service Plan.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

6.3. Presentation, update, and discussion on the Nevada Legislature pertaining to Parks and Recreation.

Item Title: Presentation, update, and discussion on the Nevada Legislature pertaining to Parks and Recreation.
Petitioner/Presenter: Nathan Ulliot, Parks and Recreation Director
Agenda Item Brief: Parks and Recreation Director Nathan Ulliot will provide the Commission with legislative updates pertaining to Parks and Recreation.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

6.4. Presentation, update, and discussion on Rails to Trails update

Item Title: Presentation, update, and discussion on Rails to Trails update
Petitioner/Presenter: Nathan Ulliot, Parks and Recreation Director
Agenda Item Brief: Reno Parks and Recreation Director Nathan Ulliot will provide an update on Rails to Trails.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

6.5. Presentation and discussion on Parks Foundation Funding Partnerships

Item Title: Presentation and discussion on Parks Foundation Funding Partnerships
Petitioner/Presenter: Nathan Ulliot, Parks and Recreation Director
Agenda Item Brief: Parks and Recreation Director Nathan Ulliot will provide the Commission on update on Parks Foundation Funding Partnerships.

Joint Meeting of City of Reno RPC, City of Sparks PRC, and Washoe County OSPRC
6/26/2025 5:00 PM

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